



## Gift Shop Inventory Sheet

**Please print legibly**

REMINDER: Sales totaling \$600+ per year will require a 1099 form be filed with the IRS in which case the DVAA Gallery/Gift Shop will issue the forms before Jan. 31 of the filing year. Please consult with a professional tax preparer for more information.



DVAA Member? \_\_\_\_\_

Member # \_\_\_\_\_

Name: \_\_\_\_\_

Tel. # \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Qty IN:	Brief Description:	Price:	Date Sold:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

There is more space on the back of this form (or on page 2 if completing it digitally) if you need more room.

DVAA will retain 35% commission for members, and 50% commission for non-members. DVAA will not be held responsible for any loss, theft, or damage to the artist's works, but will make every effort to protect works from such loss. All works must be original creations of the artist or crafter. DVAA reserves the right to refuse exhibiting a work based on appropriateness for viewing by the general public, including children. DVAA is a 501 (c) 3 not for profit Corporation, and as such, follows the rules set forth by state and federal governments.

Receiving: Artist Sig. \_\_\_\_\_ Date: \_\_\_\_\_

DVAA Rep. Sig. \_\_\_\_\_ Date: \_\_\_\_\_

Pick-up: Artist Sig. \_\_\_\_\_ Date: \_\_\_\_\_

DVAA Rep. Sig. \_\_\_\_\_ Date: \_\_\_\_\_



# Gift Shop Inventory Sheet, cont.

Please print legibly



Qty. IN:	Brief Description:	Price:	Date Sold:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____